

**OFFICIAL
FILE COPY**

DO NOT SEND OUT

(Xerox necessary
copies from this
copy and PLACE
BACK in FILE)

RECEIVED
LEGISLATIVE AUDITOR
00 FEB 14 AM 11:38

**NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana**

**Financial Statements
With Independent Auditor's Report
As of and for the Two Years Ended
September 30, 1999
With Supplemental Information Schedules**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court

Release Date FEB 23 2000

NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana

Financial Statements
With Independent Auditor's Report
As of and for the Two Years Ended September 30, 1999
With Supplemental Information Schedules

C O N T E N T S

| | Statement | Page No. |
|--|------------------|-----------------|
| Independent Auditor's Report | | 3 |
| Financial Statements: | | |
| Statement of Financial Position, September 30, 1999 | A | 5 |
| Statement of Activities - By Years - For the Two Years Ended September 30, 1999 | B | 6 |
| Statement of Functional Expenses: | | |
| For the Year Ended September 30, 1999 | C | 7 |
| For the Year Ended September 30, 1998 | D | 8 |
| Statement of Cash Flows - By Years - For the Two Years Ended September 30, 1999 | E | 9 |
| Notes to the Financial Statements | | 10 |
| | Schedule | Page No. |
| Supplemental Information Schedules: | | |
| Summary Schedule of Prior Audit Findings | 1 | 15 |
| Corrective Action Plan for Current Year Audit Findings | 2 | 16 |

NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana

C O N T E N T S (Contd.)

Page No.

**Independent Auditor's Report Required by
*Government Auditing Standards:***

Report on Compliance and Internal Control
Over Financial Reporting Based on An
Audit of Financial Statements Performed
In Accordance with *Government
Auditing Standards*

18

M. Carleen Dumas
CERTIFIED PUBLIC ACCOUNTANT

369 DONALDSON ROAD • CALHOUN, LOUISIANA 71225 • TELEPHONE 318/644-5726

Independent Auditor's Report

NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana

I have audited the accompanying statement of financial position of North Delta Law Enforcement District, Inc., (a nonprofit organization) as of September 30, 1999 and the related statements of activities, functional expenses, and cash flows for each of the years in the two year period then ended. These financial statements are the responsibility of the management of North Delta Law Enforcement District, Inc. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of North Delta Law Enforcement District, Inc., as of September 30, 1999, and the changes in its net assets and its cash flows for each of the years in the two year period then ended, in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, I have also issued my report dated February 10, 2000, on my consideration of North Delta Law Enforcement District, Inc.'s, internal control over financial reporting and my tests of the district's compliance with certain provisions of laws, regulations, contracts, and grants.

Carleen Dumas

Calhoun, Louisiana
February 10, 2000

FINANCIAL STATEMENTS

NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana

Statement of Financial Position
September 30, 1999

ASSETS

Current assets:

| | |
|---|---------------|
| Cash | \$16,467 |
| Due from grantor | <u>24,994</u> |
| Total current assets | <u>41,461</u> |
| Furniture and equipment (net of accumulated depreciation) | 1,699 |

TOTAL ASSETS\$43,160**LIABILITIES AND NET ASSETS**

Current liabilities - accounts payable
Unrestricted net assets

\$21,100
22,060

TOTAL LIABILITIES AND NET ASSETS\$43,160

See accompanying notes.

Statement B

**NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana**

**Statement of Activities - By Years -
For the Two Years Ended September 30, 1999**

| | Year Ended September 30, | |
|---|-----------------------------|----------|
| | 1999 | 1998 |
| UNRESTRICTED NET ASSETS | | |
| Revenue: | | |
| Federal grant reimbursements | \$15,573 | \$17,129 |
| State grant reimbursements | 118,595 | 102,095 |
| Membership dues | 12,079 | 10,207 |
| Total revenue | 146,247 | 129,431 |
| Expenses: | | |
| Program services - assistance to law enforcement agencies | 139,139 | 125,462 |
| Support services - management and general | 6,890 | 6,709 |
| Total expenses | 146,029 | 132,171 |
| INCREASE (Decrease) IN NET ASSETS | 218 | (2,740) |
| NET ASSETS AT BEGINNING OF YEAR | 21,842 | 24,582 |
| NET ASSETS AT END OF YEAR | \$22,060 | \$21,842 |

See accompanying notes.

NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana

Statement of Functional Expenses
For the Year Ended September 30, 1999

| | <u>Program Services</u> | <u>Support Services</u> | <u>Total</u> |
|---|-----------------------------|-----------------------------|------------------|
| Salaries and related benefits | \$16,764 | \$5,630 | \$22,394 |
| Materials and supplies | 184 | 61 | 245 |
| Travel and other | 3,265 | 1,089 | 4,354 |
| Allocations to law enforcement agencies | 118,595 | | 118,595 |
| Depreciation | <u>331</u> | <u>110</u> | <u>441</u> |
| Total | <u>\$139,139</u> | <u>\$6,890</u> | <u>\$146,029</u> |

See accompanying notes.

NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana

Statement of Functional Expenses
For the Year Ended September 30, 1998

| | <u>Program Services</u> | <u>Support Services</u> | <u>Total</u> |
|---|-----------------------------|-----------------------------|------------------|
| Salaries and related benefits | \$17,165 | \$5,206 | \$22,371 |
| Materials and supplies | 162 | 48 | 210 |
| Travel and other | 4,821 | 1,440 | 6,261 |
| Allocations to law enforcement agencies | 103,266 | | 103,266 |
| Depreciation | 48 | 15 | 63 |
| Total | <u>\$125,462</u> | <u>\$6,709</u> | <u>\$132,171</u> |

See accompanying notes.

Statement E

NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana

Statement of Cash Flows - By Years -
For the Two Years Ended September 30, 1999

| | Year Ended September 30, | |
|---|-----------------------------|----------------------------|
| | 1999 | 1998 |
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Increase (decrease) in net assets | \$218 | (\$2,740) |
| Adjustments to reconcile increase in net assets to net cash provided (used) by operating activities: | | |
| Depreciation | 441 | 63 |
| (Increase) decrease in operating assets: | | |
| Due from grantor | (3,507) | (17,944) |
| Increase (decrease) in operating liabilities: | | |
| Accounts payable | 3,590 | 17,459 |
| Payroll withholdings payable | <u>(131)</u> | <u> </u> |
| Net cash provided (used) by operating activities | <u>611</u> | <u>(3,162)</u> |
| CASH FLOWS FROM CAPITAL FINANCING ACTIVITIES | | |
| Purchase of fixed assets | <u>NONE</u> | <u>(2,203)</u> |
| NET INCREASE (DECREASE) IN CASH | 611 | (5,365) |
| CASH AT BEGINNING OF YEAR | <u>15,856</u> | <u>21,221</u> |
| CASH AT END OF YEAR | <u><u>\$16,467</u></u> | <u><u>\$15,856</u></u> |

See accompanying notes.

**NORTH DELTA LAW ENFORCEMENT
DISTRICT, INC.
Monroe, Louisiana**

Notes to the Financial Statements
As of and for the Two Years Ended September 30, 1999

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

North Delta Law Enforcement District, Inc., a non-profit organization, encompasses all of Sub-state Law Enforcement Planning District II, which consists of the parishes of Caldwell, East Carroll, Franklin, Jackson, Madison, Morehouse, Ouachita, Richland, Tensas, Union, and West Carroll, and the municipalities within these parishes. The district is governed by the North Delta Law Enforcement Advisory Council, as created by Louisiana Revised Statute 15:1210. The council is responsible for identifying problems and needs of the various law enforcement agencies within the district, assigning priorities to those needs, reviewing proposals and applications from local agencies for programs to be financed with the aid of funds from the state and federal government, and overseeing the direction, management, and administration of the corporation.

A. BASIS OF ACCOUNTING

The accompanying financial statements are prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

B. ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

C. REVENUE

North Delta Law Enforcement District, Inc., receives approximately 91% of its revenue from the Louisiana Commission on Law Enforcement and Administration of Criminal Justice through the reimbursement of expenses under federal and state grant agreements. Revenue is recognized when the expenses have been incurred. In order to receive funding, the organization must comply with the terms of the grants.

NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana
Notes to the Financial Statements

D. CASH

Cash balances at September 30, 1999 consist of demand deposits. As reflected on Statement A, the district has cash (book balances) totaling \$16,467, at September 30, 1999 which are fully secured by FDIC insurance.

E. UNCOLLECTIBLE ALLOWANCE

The statements contain no provision for uncollectible accounts. The district is of the opinion that all receivables are fully collectible.

F. FIXED ASSETS

Fixed assets acquired by North Delta Law Enforcement District, Inc., are considered to be owned by the district. North Delta Law Enforcement District Inc., follows the practice of capitalizing all expenses for property, furniture, fixtures and office equipment in excess of \$50. The fixed assets are recorded at cost. Depreciation is computed on a straight-line basis over the estimated useful live of 5 years for furniture and equipment.

G. FUNCTIONAL EXPENSES

Expenses are charged directly to program services or support services in general categories based on specific identification. Indirect expenses have been allocated based on salary expenses.

H. INCOME TAX STATUS

North Delta Law Enforcement District, Inc., is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been made in these financial statements.

NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana
Notes to the Financial Statements

2. DUE FROM GRANTOR

Due from grantor at September 30, 1999, in the amount of \$24,994, consists of reimbursements for expenses incurred prior to year end under grant agreements.

3. FIXED ASSETS

Fixed assets consist of the following at September 30, 1999:

| | |
|--------------------------------|----------------|
| Furniture and equipment | \$2,202 |
| Less: accumulated depreciation | <u>(503)</u> |
| Total | <u>\$1,699</u> |

4. LITIGATION AND CLAIMS

At September 30, 1999, the district is not involved in any litigation nor is it aware of any unasserted claims.

SUPPLEMENTAL INFORMATION SCHEDULES

NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES
For the Two Years Ended September 30, 1999

PRIOR AUDIT FINDINGS

The follow-up and corrective action taken on all prior audit findings is presented in the summary schedule of prior audit findings (Schedule 1).

CURRENT AUDIT FINDINGS

The corrective action plan for current year audit findings is presented in Schedule 2.

NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana

Summary Schedule of Prior Audit Findings
For the Two Years Ended September 30, 1999

| <u>Reference Number</u> | <u>Fiscal Year Finding Initially Occurred</u> | <u>Description of Finding</u> | <u>Corrective Action Taken</u> |
|-----------------------------|---|-------------------------------|--|
|-----------------------------|---|-------------------------------|--|

There were no prior audit findings.

NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana

Corrective Action Plan
For Current Year Audit Findings
For the Two Years Ended September 30, 1999

| <u>Reference Number</u> | <u>Description of Finding</u> | <u>Corrective Action Planned</u> | <u>Name of Contact Person</u> | <u>Anticipated Completion Date</u> |
|-----------------------------|-------------------------------|--|---------------------------------------|--|
|-----------------------------|-------------------------------|--|---------------------------------------|--|

There were no audit findings for the two years ended September 30, 1999.

Independent Auditor's Report
Required by *Government Auditing Standards*

The following independent auditor's report on compliance and internal control over financial reporting are presented in compliance with the requirements of *Government Auditing Standards*, issued by the Comptroller General of the United States and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.

M. Carleen Dumas
CERTIFIED PUBLIC ACCOUNTANT

369 DONALDSON ROAD • CALHOUN, LOUISIANA 71225 • TELEPHONE 318/644-5726

**Independent Auditor's Report on Compliance and on
Internal Control Over Financial Reporting
Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana

I have audited the financial statements of North Delta Law Enforcement District, Inc., (a nonprofit organization) as of September 30, 1999, and for each of the years in the two year period then ended, and have issued my report thereon dated February 10, 2000. I conducted my audit in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.

Compliance

As part of obtaining reasonable assurance about whether North Delta Law Enforcement District, Inc.'s, financial statements are free of material misstatement, I performed tests of the district's compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered North Delta Law Enforcement District, Inc.'s internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in

NORTH DELTA LAW
ENFORCEMENT DISTRICT, INC.
Monroe, Louisiana
Independent Auditor's Report
on Compliance and on
Internal Control, etc.,
September 30, 1999

amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended solely for the information of the board of directors and management of North Delta Law Enforcement District, Inc., and other interested state and federal agencies and is not intended to be and should not be used by anyone other than these specified parties.



Calhoun, Louisiana
February 10, 2000